Tuesday, 13th October.

**Contacting Stakeholders**

* Stakeholders need to be contacted: Inform them about project and how they can help, feedback and ideas on what the goals of our app should be
* email CASA
* (?) email Inmarsat: (they offer a wide range of areas)
* Sam will contact Dr. at UCL who can put us into contact with potential stakeholders? Research papers to look at
* EG. Tell app – I have asthma. Should I take this route or not?
* Eg. if you have asthma, app tells you to stay away from certain industry
* Contact health and safety department of UCL to gather further information
* Contact Employee well-being dept.
* Future cities catapult – organisations that gives projects and assists people with understanding and undertaking these projects. Could possibly contact them too.
* Look into what each stake holder is doing exactly and make the email specific to what they do
* Emailing stakeholders deadline: Thursday, 15th Oct

**The application**

* App outlook
* Dataset links: 2 of them contain useful, reliable data and it updated every day. 3rd – temperatures, etc.
* Unsure as to whether our app will be using real-time data
* Data apps already exist – we should aim to develop something that interprets data

**Research**

* Research team is researching until 23rd.
* Need to should find out specifically what is causing pollution.
* We’ll decide by next week what pollutants we’re looking at
* Choose pollutants – research has to be done on that to decide on pollutants with largest impact. This to be decided before looking into data
* Several data sources to choose from
* We should do competitor analysis on all related apps (what they do, what they already have, usability, how much detail they provide, accuracy)
* Scrum should include a Gantt Chart
* Possibly a survey? That informs people how many people choose to ignore such warnings being given precaution. : Should be done depending on stakeholder’s aims
* 12 point activity list

**Documents**

* Syncing google drive docs into github to show visions are taking place
* MoSCow analysis
* Scrum should include a Gantt Chart
* Possibly a survey? That informs people how many people choose to ignore such warnings being given precaution. : Should be done depending on stakeholder’s aims
* 12 point activity list
* Wireframes, personas and scenarios
* Software/Excel/Development tool to monitor what each member is doing and generate chart on progress

**ROLES:**

Research team: Elaine has joined

Competitor Analysis: Andreas, Sarjeena

Gantt Chart: Gergana

Project Management: **Danyaal**, Gergana, Sarjeena

Research: Ruxandra, Tom, Elaine, Johan, Abraham

Implementation: Sam, Kirthi, Andreas, Vino, Megan, Andrei